

# BRITWELL PARISH COUNCIL

To: All Britwell Parish Councillors

**YOU ARE SUMMONED TO ATTEND THE MEETING OF BRITWELL PARISH COUNCIL TO BE HELD ON WEDNESDAY 17<sup>th</sup> May 2017 AT 7:00 PM IN THE COMMUNITY CENTRE LONG FURLONG DRIVE BRITWELL.**

**The meeting is open to the public and press** and the first 15 minutes will be reserved, if required, for public comment.

**Declarations of Interest:** Any Member attending the meeting is reminded of the requirement to declare if he / she has a personal interest or a prejudicial interest in any item of business as defined in the Code of Conduct.

**To deal with the following business:-**

## AGENDA

- 1 To elect a Chairman for the coming year and for the Chairman to sign a Declaration of Acceptance of Office
- 2 To elect a Vice Chairman for the coming year
- 3 Apologies for absence
- 4 To confirm the minutes of the meetings held on 19<sup>th</sup> April 2017
- 5 Matters Arising from previous meetings (not covered elsewhere on the agenda)
- 6 To appoint representatives to Outside Bodies
- 7 To review the constitutional documents of the Council
- 8 Updates from Neighbourhood Police and NET Team
- 9 To receive reports from members on Outside Bodies
- 10 Report on Community Centre and Sports Ground
  - 10.1 To review and approve Fields Maintenance Tender (2017 -19);
  - 10.2 To review Hall and Grounds Hiring for 2017-18
  - 10.3 To review and approve any works.
- 11 Finance:
  - 11.1 To ratify expenditure since the last meeting and approve and sign cheques presented to the meeting
  - 11.2 To receive and approve the income and expenditure figures to end of April and bank reconciliation
  - 11.3 Update on preparation of Year End Accounts for 2016/2017
  - 11.4 To approve pension arrangements
- 12 Chicken Ranch Bar – To review and approve any arrangements or make any decisions concerning operations
- 13 Any Other Business
- 14 S.1.(2) Public Bodies (Admission to Meetings) Act 1960 to agree that in view of the confidential nature of the business to be transacted under item 15 below that the public be temporarily excluded and be instructed to withdraw
15. Chicken Ranch Bar – To review and approve any arrangements or make any decisions concerning operations
- 16 Next meeting: Wednesday 15<sup>th</sup> June 2016 at 7.00pm at the Britwell Parish Community Centre

Signed:  Date 12<sup>th</sup> May 2017

Jonathan Holder, Locum Clerk