

BRITWELL PARISH COUNCIL

MINUTES OF THE MEETING OF BRITWELL PARISH COUNCIL HELD ON WEDNESDAY 15th MARCH 2017 AT 7.00 P.M. IN THE PARISH COMMUNITY CENTRE

Present Cllr. O. Isernia (in the chair);
Cllrs. M. Carter, P.Murphy, S.Wright

In Attendance : Mr. J. Holder (Locum Clerk)

Members of the Public: 5 including Sgt. Connor

17/26 /PC Apologies

Apologies for absence were given by Cllrs. J Finn, Mrs J Finn and R. Anderson.

17/27 /PC Public Forum

27.1 Mrs Sabina Moody spoke briefly on arrangements for a Soft Play Area. The Locum Clerk confirmed the River Church had advised on its public insurance, as requested in connection with the Hall use for the Family Fun Day on Saturday 25 November (see Item 17/14/2).

17/28/PC Minutes of the meeting held on 15th February 2017

The minutes of the Full Council meeting were **approved** as an accurate record of the meeting and signed by the Chairman.

17/29/PC Matters Arising (not covered elsewhere on the agenda)

29.1 *Press Invitation* (item 17/14.3) – The Locum Clerk confirmed that he had notified the Slough Express of the meetings for the year.

29.2 *CCTV* (item 16.105.2 a) – Subject to any issues arising from the agenda item on the Bar, two further quotes were required in addition to the quote Cllr Murphy had obtained one quote from Advision.
Action: Cllr. Murphy/Locum Clerk

29.3 *Ms Woodley* (item 16.106.1) - The Locum Clerk to pass debt to a Debt Collection agent.
Action: Locum Clerk

29.4 *Slough BC Local Plan* (item 17/19.1) - - The Locum Clerk said he had written to give the Council's response to Slough BC . He had also put a brief news update on the Council website.

17/30/PC NET & Neighbourhood Police Team

30.1 Sgt. Connor said that she covered the Britwell and Haymill area. The local force were being re-organised into two groupings -- the Engagement team , which covered a geographic area and the Problem Solving team; she would be joining the former team. Recently four drugs warrants had been issued with a closure order on a property in Rokesby Road which was now boarded up with Slough BC proceeding to get possession. The Police were dependent on good supported information upon which they could act. The area had seen a reduction in theft of cars/burglary compared to last year with PCSO's involved. Compared to other areas of Slough such as Cippenham, Langley or the other side of the Farnham Road, there was less crime in this area.

30.2 Cllr Wright welcomed the involvement of the PCSO's. In response to Cllr Isernia's concern about young people congregating near shops, Sgt. Connor said that shops would

attract youth as although the Youth Club is open 3 nights a week, there is otherwise little available for young people. Although the Police do patrol in the area, the Police would not intervene if the youth were acting peacefully.

30.3 The Chairman expressed his thanks to Sgt Connor for her report.
(*Sgt Connor left the meeting*).

17/31/PC Outside Bodies

31.1 Cllr Murphy said that everyone had responded in favour of the Dog Show and this would take place in the Hall on Saturday 13 May. There would be some stalls inside the Hall. The Guides/Scouts had wanted to sell cans; it was **agreed** these should only be sold by the Bar.

31.2 Cllr Murphy said that Ian and Sabina Moody of the River Church had also booked the Hall for 1 July.

17/32/PC Power Station Site -SEGRO

32.1 The Locum Clerk said that further to his note to Slough BC, it had responded to advise that the final routing agreement for HGV vehicles provided for no routing through Britwell, and accordingly no consultation would be carried out with the Parish Council. The routing agreement has been secured via the Section 106 Agreement, which included an 'environmental improvement contribution' towards the environmental improvements of open spaces in the Britwell and Northborough areas to provide landscape improvements on land provided for recreational use including land at Kennedy Park ; land south of Bodmin Avenue; land south of Kennedy Park and Monksfield Way Recreation Ground, together with short term subsequent maintenance of the improvements estimated for five years.

32.2 Members welcomed this response. However they noted that Kennedy Park and Monksfield Way had had substantial recent investment and requested the Locum Clerk to request if Slough BC could utilise s.106 moneys for the satellite play areas locally.

Action: Locum Clerk

17/33/PC Community Centre and Sports Ground

33.1 The minutes of the meeting of the Premises Working Group held on the 27 February were approved.

33.2 Further to that, the Chairman reported that he, together with Cllrs Finn and Wright had inspected the Gents Toilet and had drawn up a tender for works. He said that the current state had led to a loss of Hall bookings, including one for a football presentation. The Locum Clerk was requested to seek three quotes for this work.

Action: Locum Clerk

33.3 *Grounds Maintenance Tender* - Cllrs Wright and Murphy declared a personal interest and were prepared to leave the meeting. The Chairman said that in their absence, there would be only two councillors present and as such, the Council would not be quorate to decide this matter. It was **agreed** that this item should be deferred to the next Council meeting and the Locum Clerk was requested to advise the three parties tendering of this delay.

Action: Locum Clerk

17/34/PC Finance

34.1 *Income & Expenditure* - The income and expenditure and bank reconciliation for February 2017 was **approved**.

34.2 The Locum Clerk also circulated the Income & Expenditure statement for the 11 months of the year to date together with the Forecast figures for the 2016/17 year. He noted that income was up £15k against Forecast , due to a favourable variance in both Precept and Hall/Field income. Further there was a favourable variance with costs down over £10k against Forecast . Although this would vary as the March figures still needed to be incorporated, a favourable surplus to further restore Council reserves could be expected for the year.

34.3 *Authorised for Online Banking* - Cllr Murphy said that although there were four cheque signatories, namely Cllrs Isernia, Wright, Mrs Finn and herself, there were only two people being herself and Cllr Mrs Finn who could authorise online payments. Cllr Mrs Finn was currently on leave and as Cllr Murphy could not authorise salary payments, she had personally met these. It was **agreed** that Cllrs Isernia and Wright also be approved as authorised for online banking with Unity Trust Bank, on the basis that Cllrs Wright and Murphy should not act together; Cllr Murphy was requested to action this with the Bank. **Action: Cllr. Murphy**

34.4 In addition to the direct debits, it was **agreed** to approve the following cheques:-
- £540.00 to D Edwards , for plumbing services in the Bar area ;
- £72.00 (inc VAT) to Economic Hygiene Services for Ladies toilets;
- £1,342.50 (inc. VAT) to Manorcott Legal & Business Services for Locum Clerk's services;
- £252.00 to Cllr Murphy for reimbursement of salaries.

34.5 *Pensions* - The Locum Clerk had until 30 June to make the declaration of compliance.
Action: Locum Clerk

34.6 *Business Rates* - The Locum Clerk noted that Slough BC had issued a liability for the National Non-Domestic (Business) Rate of £3,215.40 for the year 2017/18 but had given a small business relief of the same amount, giving a nil sum due. Cllr Carter advised that with the re-opening of the Bar, the Locum Clerk should check the position. **Action: Locum Clerk**

(Mary Knight and Paul Jagger joined the meeting).

17/35 /PC Chicken Ranch Bar

35.1 The Chairman said this item would be considered under Part 2.

17/36/PC Any Other Business

There was none.

17/37/PC Next Meeting

It was noted that the next Council Meeting will be at 7.00 pm on Wednesday 19 April 2017.

17/38/PC Exclusion of the public

It was agreed that further to S.1(2) of the Public Bodies (Admission to Meetings) Act 1960 that in view of the confidential nature of the business to be transacted under Item 12 on the agenda that the public be excluded and the matter dealt with in a subsequent Part Two meeting.

The meeting closed at 7.45 pm.

Signed as a true record of the meeting

.....Chairman

Dated.....