

BRITWELL PARISH COUNCIL

MINUTES OF THE MEETING OF BRITWELL PARISH COUNCIL HELD ON WEDNESDAY 19th APRIL 2017 AT 7.10 P.M. IN THE PARISH COMMUNITY CENTRE

Present Cllr. J Finn (in the chair);
Cllrs. R. Anderson (part only); M. Carter, Mrs J Finn, O. Isernia (part only);
P.Murphy, S.Wright;

In Attendance : Mr. J. Holder (Locum Clerk)

1 Member of the Public: Sgt. Connor

17/41 /PC Declarations of Interest

Cllrs Wright and Murphy declared an interest in respect of item 6.4 (Fields Maintenance Tender).

17/42 /PC Apologies

Apologies for being late had been received from Cllrs. Anderson and Isernia.

17/43 /PC Public Forum

There was none.

17/44/PC Minutes of the meeting held on 15th March 2017

The minutes of the Full Council meeting were **approved** as an accurate record of the meeting and signed by the Chairman.

17/45/PC Matters Arising (not covered elsewhere on the agenda)

45.1 *Ms Woodley* (item 16.106.1) - The Locum Clerk to pass debt to a Debt Collection agent.
Action: Locum Clerk

45.2 *SEGRO – s.106 moneys* (item 17/32.2) - The Locum Clerk said he had written to Slough BC to request any such moneys be used for satellite play areas.

45.3 *Gents Toilets* (item 17/33.2) - The Locum Clerk to obtain three quotes.

Action: Locum Clerk

45.4 *Online Banking* (item 17/34.3) – Cllr Murphy said that she had completed the authorisation form subject to completing Cllr Isernia's details, which would be done following the meeting.

Action: Cllrs. Murphy & Isernia

45.5 *Business Rates* (item 17/34.6) – The Locum Clerk said he had written to Slough BC to advise them of the re-opening of the Bar.

17/46/PC NET & Neighbourhood Police Team

46.1 Sgt. Connor said that the level of burglaries was holding low in the Britwell and Haymill area. Targeted patrols were ongoing when information was available and these seemed to be working. There had been an affray over the week-end which was under investigation. In response to Cllr Murphy's concern over Quad bikes on the Mound, Sgt Connor noted the problem of catching those involved in the act. It was noted that a new Community Forum would be held next week and if members had any issues which they would wish raised there with the Police, they should advise Cllr Murphy.

Action: ALL

46.2 Cllr Murphy noted that the recent Youth Club v Police match had gone well. The Chairman expressed his thanks to Sgt Connor for her attendance and report. Sgt Connor requested she be copied in on the minutes. **Action: Locum Clerk**
(Sgt Connor left the meeting).

17/47/PC Outside Bodies

47.1 Cllr Murphy said that the Youth Club had had a successful Easter ; numbers had picked up in the daytime with between 40 -60 attending in the evenings. The Youth Club beat the 6:4 in the football match, which had been covered by the two local papers. Cllr Wright noted that the U15's had won the Division 1 Cup and were in the Final of the Sub Cup in the Thames Valley Development League on Sunday 14th May at Slough Town Football Club.

17/48/PC Community Centre and Sports Ground

48.1 *Sunday Football* – The Locum Clerk noted an enquiry for use of a football pitch between 10.30 am -12.30 pm on Sunday mornings for the season starting September, with the possibility of a few games in the July/August period. Taking account of the fee for neighbouring pitches, it was **agreed** that the fee should be £850 for the season. It was further noted:- the pitch would not be marked in pre-season before late August; monthly fixture lists to be supplied; Cup matches would take preference over League. **Action: Locum Clerk**

(Cllr Isernia joined the meeting)

48.2 *Community Fitness Sessions* - The Locum Clerk noted an enquiry for Hall Hire use by Mrs Angelova - Petrov. The proposal was to provide fitness training sessions to improve people's health, by providing two one hour sessions per week. There would be a nominal £1 per session fee to help meet costs of equipment/incidental expenses with the request there should be no Hall hire charge. Members requested further information, particularly:- would equipment such as dumb bells damage the floor; where would equipment be stored and confirmation of insurance. **Action: Locum Clerk**

48.3 *NHS Diabetes Prevention Programme* - The Locum Clerk noted an enquiry for Hall Hire use by Ingeus, who were planning to hold education programmes for people referred by local GP's .The programme was for a 9 month period, which would be weekly for the first four weeks and then once a month for the next 8 months. Dependent on take –up, there could be more than one ongoing session. It was **agreed** that the open/close fee could be waived. **Action: Locum Clerk**

48.4 *Hall & Pitch Hire Review* - It was agreed that there should be a review at the May meeting, to include the rates; how many hours to be free out of the Precept; whether open/close fee to be borne by Parish for community free events. **Action: Locum Clerk**

(Cllr Anderson joined the meeting)

(Cllrs Wright and Murphy having declared a personal interest, left the meeting for the next item.)

48.5 *Grounds Maintenance Tender* - Members noted the three tenders received and previously circulated. In order to have a precise figure of the overall cost from each, bearing in mind a number of tasks were charged on a per visit basis, members **agreed** an expected number of visits for such tasks and requested the Locum Clerk in turn to advise the overall respective tender fee, following which a decision would be made.

Action: Locum Clerk /ALL (save Cllrs Wright and Murphy)

(Cllrs Wright and Murphy rejoined the meeting)

17/49 /PC Chicken Ranch Bar

49.1 The Chairman said that he had been advised by a parishioner that people previously banned from the Bar were again using it. Members confirmed that the Tenants were now responsible for running the Bar and it would be for them to determine bans.

49.2 The Locum Clerk noted that he had received apologies from the Tenant for attendance at this meeting. She had emailed certain issues in respect of which:-

a) *Remaining Stock* - Cllr Wright would review value of remaining Bar stock belonging to Parish and report back so that a proposition could be put to the Tenant. **Action: Cllr Wright**

b) *Manager's Office* – Although Ms Knight for the Tenant had previously advised that she no longer needed this office, she had now requested its use. The Locum Clerk said that the Lease provided for its non- exclusive use by the Tenant, with the Landlord entitled to retain the filing cabinets and CCTV there, which it could access. Following discussion, it was **agreed** that Cllr Isernia and other councillors would do remaining tidy up this week-end, including the removal of the key box. **Action: Cllr Isernia/Others**

49.3 *CCTV* - Cllr Isernia noted that an engineer would be present this evening to p-lace CCTV cameras into the Bar and would also look at the CCTV equipment in the manager's office; he would advise on any observations. **Action: Cllr Isernia**

49.4 *Pool Tables* – Cllr Mrs Finn said she would be available next Wednesday to assist.

17/50/PC Finance

50.1 *Income & Expenditure* - The income and expenditure and bank reconciliation for March 2017 was **approved**.

50.2 In addition to the direct debits, it was **agreed** to approve the following cheques:-

- £182 from the Chairman's Allowance, to the Macmillan Cancer Support;
- £761.28 (inc VAT) to SECOM for annual Intruder monitoring ,rental and servicing fee;
- £1,155.00 (inc. VAT) to Manorcott Legal & Business Services for Locum Clerk's services;
- £195.00 to D Edwards, for fitting thermostat on Hall stage and fitting valve in expansion tank on roof.

50.3 *Annual Return 2016 -2017* - The Locum Clerk noted that the Internal Auditor had been appointed earlier in the year, prior to the mid- term review. He circulated the draft Income & Expenditure statement for the 12 months for the year to date which would be subject to review.

50.4 *Pensions* - The Locum Clerk had until 30 June to make the declaration of compliance. **Action: Locum Clerk**

17/51/PC Annual Parish Meeting

Cllr Isernia confirmed he had no special arrangements or invitations to make for the APM.

17/52/PC Any Other Business

52.1 *Lynch Pin* – Cllr Murphy noted building works had yet to begin; Cllr Anderson would investigate. **Action: Cllr Anderson**

52.2 *Co-op Bins* – Cllr Murphy queried how often these bins were emptied; Cllr Anderson would investigate. **Action: Cllr Anderson**

52.3 *Library Promotion Restrictions* - Cllr Murphy stated that the local Library had refused to put up a leaflet for the Youth Club on the basis that it did not have a Slough BC logo on it; Cllr Carter asked for a copy of the leaflet and said he would investigate.

Action: Cllrs Murphy & Carter

52.4 *Roof Guttering* - Cllr Murphy noted the untidy state of the guttering at the rear of the building. Cllr Wright said he would provide the equipment and it was agreed that Cllr Murphy should engage the caretaker to do this.

Action: Cllrs Wright & Murphy

17/53/PC Next Meeting

The Locum Clerk said that Slough BC had withdrawn their earlier request for the Council to change its scheduled date. He confirmed that both the Annual Parish Meeting and the next Full Council Meeting will be at 7.00 pm on Wednesday 17 May 2017.

The meeting closed at 9.00 pm.

Signed as a true record of the meeting

.....Chairman

Dated.....